

Pounding The Pavement: Mock Interview Questions Worksheet

Interviewer: _____ Youth interviewee: _____

RATING SCALE: 1-Needs More Work 2-Good 3-Very Good 4-Excellent

Ask each interview question below and circle the rating you give for the interviewee's answer.

QUESTIONS:

- | | | | | |
|---|---|---|---|---|
| 1. Tell me about yourself. | 1 | 2 | 3 | 4 |
| 2. What has been your most significant accomplishment? | 1 | 2 | 3 | 4 |
| 3. What is your major strength? | 1 | 2 | 3 | 4 |
| 4. In what areas do you need to improve? | 1 | 2 | 3 | 4 |
| 5. Describe a challenge or problem you faced and how you solved it. | 1 | 2 | 3 | 4 |
| 6. What three adjectives would your classmates use to describe you? | 1 | 2 | 3 | 4 |
| 7. What would your past or present coworkers or supervisor(s) say about you? | 1 | 2 | 3 | 4 |
| 8. What positions of leadership have you held? | 1 | 2 | 3 | 4 |
| 9. Describe your attendance at school or work. | 1 | 2 | 3 | 4 |
| 10. How do you define hard work? | 1 | 2 | 3 | 4 |
| 11. Do you plan to continue your education after high school? If yes, explain. | 1 | 2 | 3 | 4 |
| 12. Where do you see yourself in five (ten) years from now? | 1 | 2 | 3 | 4 |
| 13. What motivates you to do a good job? | 1 | 2 | 3 | 4 |
| 14. Give an example of a conflict between peers or coworkers that you resolved. | 1 | 2 | 3 | 4 |
| 15. Do you have any other information you would like to share with me? | 1 | 2 | 3 | 4 |
| 16. Do you have any questions for me? | 1 | 2 | 3 | 4 |

Evaluate the individual's performance on each item below:

- | | | | | |
|--|---|---|---|---|
| 1. Greeted the interviewer in a businesslike manner. | 1 | 2 | 3 | 4 |
| 2. Extended a firm business handshake. | 1 | 2 | 3 | 4 |
| 3. Maintained good eye contact and smiled. | 1 | 2 | 3 | 4 |
| 4. Spoke in a clear voice and to the point. | 1 | 2 | 3 | 4 |
| 5. Confidence. | 1 | 2 | 3 | 4 |
| 6. General quality of answers. | 1 | 2 | 3 | 4 |
| 7. Appearance, posture, grooming. | 1 | 2 | 3 | 4 |
| 8. Thanked interviewer for his or her time. | 1 | 2 | 3 | 4 |

